

URGENCY ITEMS - MINUTE OF DECISION

Delegation arrangements for dealing with matters of urgency

Paragraph 7.2.1 of the Council's Constitution provides that Chief Officers may take urgent decisions if they are of the opinion that circumstances exist which make it necessary for action to be taken by the Council prior to the time when such action could be approved through normal Council Procedures. They shall, where practicable, first consult with the Leader and Chairman (or in their absence the Vice-Chairman) and the Opposition Spokesperson of the appropriate committee.

Subject: Newark and Sherwood Homes Ltd – Management Fee Variation

Newark and Sherwood Homes Ltd (the Company) is a key partner in the delivery of the Yorke Drive Estate Regeneration project. As part of the project, the Council's regeneration expert consultants (Campbell Tickell), have developed a comprehensive stakeholder engagement and communications strategy which the Company is needed to assist with and will take forward and deliver once CT's contract comes to an end in December 2018.

The Company will be responsible for delivering on the ground resident liaison functions during the improvement works delivery, working closely with the Council, its master planners, building contractors and other associated professional team members. The resource required for the Company to deliver this work is not provided for within the current agreed management fee for 2018/19. Therefore it is proposed to vary the MF by £57,525 to provide this essential resource to support the project. **Attached** to this minute is a copy of the Management Agreement Variation Schedule which sets out the full details of the variation.

Budgetary Implications (Finance Officer's Comments)

The HRA currently doesn't have a provision within the 18/19 budget for this amount. If this were to be approved this would be funded from a reduction in contribution to the Major Repairs Reserve and it is anticipated that this would not have a detrimental impact on the Capital Programme going forward.

If the posts were to be extended beyond the initial period, this would then be rebased into the Management Fee.

Appropriate Committee:

Policy & Finance Committee

Details of Item and Decision Taken:

(including reason(s) for use of urgency procedure):

To approve the Management Fee variation in the sum of **£57,525**

The reason for the proposed urgency is that the resource needs to be in place to enable the Company to deliver immediate commencement of the resident liaison function to support the estate regeneration project.

Members Consulted:

Councillor David Lloyd
Chairman of Policy & Finance Committee – 09.07.18

Councillor Paul Peacock
Opposition Spokesperson Policy & Finance Committee – 09.07.18

Signed *Karen White*

Date: 09.07.18